

# PUBLIC NOTICE OF THE FULL COUNCIL MEETING

To be held at 19:30 on  
Monday 3 March 2025  
At Bishopsteignton Community  
Centre, Shute Hill



*As the first tier of local government and being  
closest to the people, we have the ability to  
influence decisions for the benefit of the  
community we serve.*

*In our endeavours we are mindful that we are  
entrusted to act in the best interests of the  
whole community; our aim being to facilitate  
the best value services and facilities for the  
Parish of Bishopsteignton.*

## MEMBERS SUMMONS

Issued Wednesday 26 February 2025

Your presence is requested for the Full Council meeting of Bishopsteignton Parish Council at approximately **7.30pm on Monday 3 March 2025** at Bishopsteignton Community Centre, Shute Hill. An agenda of business to be transacted at this meeting is below.

Declarations of Interest: Please consider the declaration of any disclosable pecuniary interests or other interests for any agenda items. Should you wish to request dispensation please apply to the clerk in writing prior to the meeting.

All business conducted in accordance with Bishopsteignton Parish Council Standing Orders Adopted September 2024.

Members of the public are welcome to attend.

Kim Ford - Clerk to the Council

[clerk@bishopsteignton-pc.gov.uk](mailto:clerk@bishopsteignton-pc.gov.uk)

07483 149812

## AGENDA

Of Bishopsteignton Parish Council business to be transacted.

<b>2503.01</b>	<b>MEETING GOVERNANCE</b>	<b>APPS</b>
.01	ATTENDANCE & APOLOGIES: for absence, received prior to the meeting, to be noted.	
.02	DECLARATION OF INTERESTS: Acknowledgment of DOI received for any item on the agenda. And, if required, Clerks response to any request for dispensation made in writing prior to the meeting.	
.03	ORDER OF BUSINESS: Consider possible reorder of the agenda items listed below and if any should be discussed with the press & public excluded ( <i>PART II</i> ). <i>In accordance with Public Bodies (Admission to Meetings) Act 1960 and Local Government Act 1972, ss100 - 102 and BPC Standing Order 10xii.</i>	
.04	RATIFICATION OF MINUTES of the full council meeting held 13.01.25.	<b>A</b>
<b>2503.02</b>	<b>OFFICIAL REPORTS</b> from:	<b>B</b>
.01	PCSO. Saul Bunce.	
.02	Cllr. Andrew MacGregor - Teignbridge District Councillor for Bishopsteignton Ward.	
.03	Cllr. R. Peart - Devon County Councillor for Kingsteignton & Teign Estuary Division.	
<b>2503.03</b>	<b>FINANCE</b>	
.01	PAYMENTS: Resolve to retrospectively approve payments made by the Clerk/RFO across the period 01.01.25 to 28.02.25 detailed in 25.01-02 Payment Authorisation.	<b>C</b>
.02	FINANCIAL STATEMENTS:	
	a. Acknowledge statement of BPC financial position at 31.01.25	<b>D</b>
	b. Acknowledge statement of BPC financial position at 28.02.25	<b>E</b>
.03	BPC COMMUNITY GRANT POLICY (P.024) Members to consider the updated policy and application form for community grant awarding. Resolved to adopt accordingly subject to amendments.	<b>F</b>

.04	<b>EMPLOYERS PENSION DISCRETION POLICY</b> See the clerk's report and consider the latest policy, which has not been amended but requires reoption each financial year. Resolve to adopt accordingly.	<b>G</b>
.05	<b>VIREMENT OF UNUSED FUNDS</b> Member to consider the reallocation of unused funds from budget headings 'D-Day 80 <sup>th</sup> Anniversary' and 'Kings Coronation' the remainder of which was £614.85 to new budget heading of 'VE-Day 80 <sup>th</sup> Anniversary' This will be used for part of the entertainment costs (approximately £250), promotional material preparation and printing (cost unknown). Resolve accordingly.	
<b>2503.04</b> .01	<b>COUNCIL STRATEGY &amp; GOVERNANCE</b> <b>BISHOPSTEIGNTON STRATEGIC PLAN: UPDATED</b> Consider the latest version which has been reviewed and amended by the Strategy & Governance Committee. Resolve to adopt, subject to minor amendments.	<b>H</b>
<b>2503.05</b>	<b>COMMUNITY AWARDS</b> Members to review the nominations received and to determine the recipient for each category. <i>NB. The clerk recommends this is conducted under standing order 10.xii. excluding press &amp; public for reasons of confidentiality.</i>	<b>L</b>
<b>2503.06</b>	<b>CLERKS REPORT</b> A report of updates for ongoing matters, notification of actions taken and any new/forthcoming business for the council for information.	<b>M</b>
<b>2503.07</b>	<b>MEMBERS REPORTS</b> Opportunity for updates from members relating to meeting/events/training attended, progress of working parties, or representation on external bodies.	
<b>2503.08</b>	<b>PUBLIC PARTICIPATION</b> A period of approximately 5 minutes will be permitted for members of the public to raise questions or make comment regarding any other activity, new or ongoing concern within the parish.	