

# PUBLIC NOTICE OF THE FULL COUNCIL MEETING

To be held at 19:30 on  
Monday 13 January 2025  
At Bishopsteignton Community  
Centre, Shute Hill



*As the first tier of local government and being  
closest to the people, we have the ability to  
influence decisions for the benefit of the  
community we serve.*

*In our endeavours we are mindful that we are  
entrusted to act in the best interests of the  
whole community; our aim being to facilitate  
the best value services and facilities for the  
Parish of Bishopsteignton.*

## MEMBERS SUMMONS

Issued Wednesday 8 January 2025

Your presence is requested for the Full Council meeting of Bishopsteignton Parish Council at approximately **7.30pm on Monday 13 January 2024** at Bishopsteignton Community Centre, Shute Hill. An agenda of business to be transacted at this meeting is below.

Declarations of Interest: Please consider the declaration of any disclosable pecuniary interests or other interests for any agenda items. Should you wish to request dispensation please apply to the clerk in writing prior to the meeting.

All business conducted in accordance with Bishopsteignton Parish Council Standing Orders Adopted September 2024.

Members of the public are welcome to attend.

Kim Ford - Clerk to the Council

[clerk@bishopsteignton-pc.gov.uk](mailto:clerk@bishopsteignton-pc.gov.uk)

07483 149812

## AGENDA

Of Bishopsteignton Parish Council business to be transacted.

<b>2501.01</b>	<b>MEETING GOVERNANCE</b>	<b>APPS</b>
.01	ATTENDANCE & APOLOGIES: for absence, received prior to the meeting, to be noted.	
.02	DECLARATION OF INTERESTS: Acknowledgment of DOI received for any item on the agenda. And, if required, Clerks response to any request for dispensation ( <i>made in writing prior to the meeting</i> ).	
.03	ORDER OF BUSINESS: Consider possible reorder of the agenda items listed below and if any should be discussed with press & public excluded ( <i>PART II</i> ). <i>In accordance with Public Bodies (Admission to Meetings) Act 1960 and Local Government Act 1972, ss100 - 102</i>	
.04	RATIFICATION OF MINUTES of the full council meeting held 04.11.24.	<b>A</b>
<b>2501.02</b>	<b>OFFICIAL REPORTS</b> from:	<b>B</b>
.01	PCSO. Saul Bunce.	
.02	Cllr. Andrew MacGregor - Teignbridge District Councillor for Bishopsteignton Ward.	
.03	Cllr. R. Peart - Devon County Councillor for Kingsteignton & Teign Estuary Division.	
<b>2501.03</b>	<b>FINANCE</b>	<b>C</b>
.01	PAYMENTS: Resolve to retrospectively approve payments made by the Clerk/RFO across the period 01.11.24 to 31.12.24 detailed in 24.11-12 Payment Authorisation.	
.02	FINANCIAL STATEMENTS:	<b>D</b>
	a. Acknowledge statement of BPC financial position at 30.11.24	<b>E</b>
	b. Acknowledge statement of BPC financial position at 31.12.24	<b>F</b>
	c. Acknowledge statement of precept balance after payments & receipts for 24/25 Q3.	

.03	<p>BPC BUDGET &amp; PRECEPT CLAIM FOR 2025-26: To consider the following recommendation from the BPC Finance Committee, made at its meeting held 25.11.24.</p> <p>It is recommended that BPC approve the budget shown which requires a precept of £85,900 to be claimed from Teignbridge District Council as the council tax collecting authority. This gives a 4.8% increase on the precept claimed for financial year 2024-25.</p> <p>Consider &amp; resolve accordingly.</p>	<b>G</b>
.04	SAVINGS/INVESTMENT: Update report provided. Consider and resolve any actions considered appropriate.	<b>H</b>
<b>2501.04</b>	<b>COUNCIL STRATEGY &amp; GOVERNANCE</b>	
.01	<p>POLICIES: To review, amend if required and adopt accordingly the following relevant policies:</p> <ul style="list-style-type: none"> <li>a. Investments Policy (P.009, reviewed annually, deferred from November 2024)</li> <li>b. Disciplinary Procedure Policy (P.017, reviewed due to ACAS website changes and amendments to Equality Act 2010)</li> <li>c. Grievance Procedure Policy (P.018, reviewed due to ACAS website changes and amendments to Equality Act 2010)</li> <li>d. Menopause Policy (P.043, new policy)</li> </ul>	<b>I.1</b> <b>I.2</b> <b>I.3</b> <b>I.4</b>
.02	COUNCILLOR DEVELOPMENT: Consider approval for the clerk to carry out a Councillor Skills & Knowledge Audit, as shown. Results to guide the requirement for training and development of current and future council members, including possibly taking on the Councillor Development Framework provided by DALC, see brochure.	<b>J</b> <b>K</b>
<b>2501.05</b>	<p><b>CLIMATE &amp; ECOLOGICAL ACTION</b></p> <p>Review the summary provided and consider the recommended proposals. Resolve any actions considered appropriate, either from the report or discussion.</p>	<b>L</b>
<b>2501.06</b>	<p><b>CLERKS REPORT</b></p> <p>A report of updates for ongoing matters, notification of actions taken and any new/forthcoming business for the council for information.</p>	<b>M</b>
<b>2501.07</b>	<p><b>MEMBERS REPORTS</b></p> <p>Opportunity for updates from members relating to meeting/events/training attended, progress of working parties, or representation on external bodies.</p>	
<b>2501.08</b>	<p><b>PUBLIC PARTICIPATION</b></p> <p>A period of approximately 5 minutes will be permitted for members of the public to raise questions or make comment regarding any other activity, new or ongoing concern within the parish.</p>	