



AMC2372.01 MEETING GOVERNANCE

- .01 **Attendance:** Cllrs. Gateshill (Chair), Gill, Grimble, Hanafin, Head, (5/7)
Clerk: Mrs. K. Ford and 3 members of the public at various times.
Apologies: Cllr. Merritt (1/7) **AWOL:** Cllr. Shaw (1/7)
- .02 **Declarations of Interest:** None
- .03 **Order of Business:** No change to agenda
- .04 **Ratification of Minutes:** It was proposed, seconded, unanimously agreed therefore **RESOLVED** to adopt the minutes as a true and correct record of the AMC meeting held 08.02.23. *Available to download from the BPC website.*

AMC2307.02 COMMITTEE GOVERNANCE

- .01 **Committee Chair:** It was proposed that Cllr. Gateshill remain chair of the Asset Management Committee for the year 2023-24. There were no further nominations. This proposal was seconded. FOR: 4, ABSTENTION: 1. Therefore **RESOLVED**.
- .02 **Committee Vice Chair:** It was proposed that Cllr. Grimble be appointed as vice chair for the Asset Management Committee for the year 2023-24. There were no further nominations. This was unanimously agreed therefore **RESOLVED**.
- .03 **Committee Terms of Reference:** The draft was reviewed and there were no suggested amendments. It was proposed, seconded and unanimously agreed to adopt the Asset Management Committee Terms of Reference for use with immediate effect. Agreed unanimously therefore **RESOLVED**.

AMC2307.03 PLAYGROUNDS REVAMP PROJECT

The clerk reported the following update:

Both applications to Viridor (Valencia) were successful with the following grants approved, accepted by BPC and terms confirmed:

- *£27,491.00 for The Lawns. Total spend is estimated at £28,041.00.*
- *£15,940.00 for Cockhaven Close. Total spend is estimated at £17,469.92.*

Important points to note from the terms include:

- *Viridor (now Valencia) request regular quarterly update reports on the status of the project and any potential project delays which may affect spending of the fund within 12 months.*
- *Valencia will pay the contract directly on receipt of a copy invoice, made out to the parish council. The parish council pay directly to the contractor for any extra work not covered by the grant and the VAT.*
- *A project Liaison Officer has been appointed; I've already met him when he was assessing the sites in relation to the application. He may request to visit again, during work and/or after the project completion.*
- *Valencia is obliged to conduct asset management inspections for up to 3 years after project completion.*
- *A condition of the funding is that both Valencia Communities Fund and Landfill Communities Fund are recognised in all literature relating to the projects., using their logos and having reviewed material before it is published.*

The contributing third-party payment of 10% has been made and acknowledged. Where the third-party is TDC but BPC have paid using CIL. £2,749.10 for The Lawns and £1,594.00 for Cockhaven Close.

Contractors are:

CHAIR:

DATE:

- *Proludic for Cockhaven Close. They are aware of the instruction to proceed and are estimating installation dates in September which they will bring forward if possible. Awaiting advice of pre-start site meetings and fixed installation dates. Their contract includes the removal and disposal of the old wooden ship.*
- *Redlynch for The Lawns. They are looking to start installation on Monday 31st July and say they do not require a pre-start meeting; however, Robert and I will meet them on site that morning anyway. To ensure final placement of the new equipment is as agreed.*

The Chairman gave thanks to the clerk for all work on this project particularly securing the funding which allows a saving of £43,431.00 CIL funds.

AMC2307.04 OVERGROWN VEGETATION/WEEDS AROUND THE VILLAGE

The clerk reported liaising with the Neighbourhood Highways Officer to discuss what DCC can do to assist. Sadly, the weeds in the parish are not considered a priority by the County Council therefore nothing will be done by its own workforce. She can instruct several days' work by the Community Payback Scheme (CPS) however they are not able to work in the highway therefore will concentrate on Radway Hill, Stockmeadow Gardens, Bishops Avenue & Grange Park/ Forder Lane junction. She was not able to indicate when they will attend to this.

A campaign poster is to be shared on social media, to encourage residents to care for the areas in their vicinity; pavements and gutters which can be simply weeded and swept.

Justin of Odds & Sods Jobs is to be instructed to complete weeding on Shute Hill/top of Church Road, as carried out in April. There is £200 remaining of the Tidy Teignbridge fund, and the balance can be met using the general parish maintenance budget.

Members discussed creating a new budget heading for weeding of pavements and gutters in the future, as DCC will not be doing this, and if this creates a new contract for additional parish maintenance works. This is to be considered further alongside the regular maintenance, greenspaces, and cleaning contracts in the autumn.

AMC2307.05 ST JOHNS CHURCHYARD WALL (SOUTH)

The Chairman explained the concerns which had been raised about the section of wall adjacent to the highway at the southside of the Churchyard. Members reviewed the inspection report provided by Mr. J. Stevenson, retired civil engineer & chair of the St Johns Maintenance Committee. A quote had been provided by Justin at Odds & Sods Jobs to remove the top half of the wall and excavate soil held by this section of wall, removing all arising waste. The most part of his quote was the hire of a small skip. It was proposed by Cllr. Head, seconded by Cllr. Grimble to instruct Justin to complete this work in accordance with the instructions provided in the report. This was unanimously agreed, therefore **RESOLVED**. Further inspection to be carried out following completion.

AMC2307.06 ADVERTISING BANNERS

A member of the public was permitted to comment at this stage in the meeting; Mr. B. Carpenter congratulated the council on the new garden area which had been created, a much needed and appreciated improvement visually. However, he felt the advertising banners attached to the new railings was detrimental to the appeal of this pleasant space. He was thanked for his comments to which members concurred.

It was proposed by Cllr. Head, seconded by Cllr. Hanafin, that this committee should recommend to the full council at its next meeting to resolve that there should be no advertising banners at these railings and the businesses/charities currently displaying banners shall be asked to remove them. Agreed unanimously therefore **RESOLVED**.

The council will aim to work with local charities/community groups to find alternative methods of reaching a public audience but not at this area. A draft policy for advertising banners to be displayed in alternative areas was considered, this included restriction including who may apply, banner sizing's, fixings, and display times. It was suggested that following several amendments this be presented to the full council at its next meeting.

AMC2307.07 COMMON LAND AT LITTLE HALDON

This was discussed at length and although members were supportive and sympathetic to the reasons for the group to work on the land and recognise the importance of the work then intend to carry out, they feel the proposal/request made to BPC is full of unknowns; in particular, the level of responsibility, potential costs, risk and liability. Research carried out by the clerk indicates the group should be approaching Teignbridge District on this matter, rather than the Parish Council. Advice from the Open Spaces Society and a contact at Natural England is rather vague and points in this direction too. TDC, having its own departments and officer dedicated to both legal services and Green Spaces will be better equipped to handle this matter.

It was agreed to defer this matter to the full council at its next meeting in case further information is raised.

AMC2307.08 GARDENS AT RADWAY HILL & WALLIS GROVE

A complaint has been received from a Wallis Grove parishioner and a member of the public audience, who lives close to the Radway Hill Garden agree with the issues highlighted; that both gardens are not tended to as much as is required, are full of weeds, need pruning and tidying, a better level of care from a qualified gardener. The committee discussed this with clarification from the clerk about the current contracted maintenance of these areas.

It was agreed for the clerk to meet with the complainants for the problems to be highlighted clearly. This should be followed up with a site meeting with the contractor. Any progress or changes will be reported back to this committee by the clerk.

Members also concluded the maintenance of these gardens should be considered further when all maintenance and green spaces contracts are reviewed in the autumn.

AMC2307.09 FORE STREET PUBLIC TOILETS

Members reviewed the plan drawings provided by a volunteer. These include the current layout and several options for changes which retain one toilet shared use and disabled access and show the remaining space, which could be suit a variety of possible uses.

Members were unsure about potential uses and wished for the matter to be deferred to the full council for further consideration; to be added to the agenda of the meeting to be held 04.09.23. This will coincide with the preparation and adoption of the council's strategic plan and a reviewing lease of the office/storage space at Bishopsteignton Community Centre.

AMC2307.10 COCKHAVEN CLOSE JUNCTION - GARDEN FOR GILL

Mr. Derek Greatorex attended the meeting to share his thoughts on how the garden could look and be used by the community to celebrate art and remember his late wife Gill, in a positive way; he hopes it isn't referred to as a memorial garden or have connotations of sadness. He'd like it to feature a little more seating, planting which mirrors Gills bright personality, and facilitate the display of artwork, like an outdoor gallery.

A site meeting had already been arranged for the next day. This will allow further consideration of how best to use the space and includes Mr. Greatorex, Kate Yeo, the clerk and Cllr. Head. Any discussions and matters requiring further consideration by the council will be reported back to this committee in due course.

MEETING CLOSED BY THE CHAIR AT 20:38

CHAIR:

DATE: