

PUBLIC NOTICE OF THE FULL COUNCIL MEETING

To be held at 20:00 on
Tuesday 28 May 2024 at
Bishopsteignton Community
Centre, Shute Hill



As the first tier of local government and being closest to the people, we have the ability to influence decisions for the benefit of the community we serve.

In our endeavours we are mindful that we are entrusted to act in the best interests of the whole community; our aim being to facilitate the best value services and facilities for the Parish of Bishopsteignton.

MEMBERS SUMMONS

Issued Wednesday 22 May 2024

Your presence is requested for the Full Council meeting of Bishopsteignton Parish Council at approximately **8.00pm on Tuesday 28 May 2024** at Bishopsteignton Community Centre, Shute Hill. An agenda of business to be transacted at this meeting is below.

Declarations of Interest: Please consider the declaration of any disclosable pecuniary interests or other interests for any agenda items. Should you wish to request dispensation please apply to the clerk in writing prior to the meeting.

Members of the public are welcome to attend.

Kim Ford - Clerk to the Council

clerk@bishopsteignton-pc.gov.uk

07483 149812

AGENDA

Of Bishopsteignton Parish Council business to be transacted.

2405.01	MEETING GOVERNANCE	APPS
.01	ATTENDANCE & APOLOGIES: for absence, received prior to the meeting, to be noted.	
.02	DECLARATION OF INTERESTS: Acknowledgment of DOI received for any item on the agenda. And, if required, Clerks response to any request for dispensation (<i>made in writing prior to the meeting</i>).	
.03	ORDER OF BUSINESS: Consider possible reorder of the agenda items listed below and if any should be discussed with press & public excluded (<i>PART II</i>). <i>In accordance with Public Bodies (Admission to Meetings) Act 1960 and Local Government Act 1972, ss100 - 102</i>	
.04	RATIFICATION OF MINUTES of the full council meeting held 15.04.24 in Luton.	A
2405.02	OFFICIAL REPORTS from:	B
.01	PCSO. Saul Bunce/PC. Ben Chadwick	
.02	Cllr. Andrew MacGregor - Teignbridge District Councillor for Bishopsteignton Ward.	
.03	Cllr. R. Peart - Devon County Councillor for Kingsteignton & Teign Estuary Division.	
2405.03	FINANCE	C
.01	PAYMENTS: Resolve to retrospectively approve payments made by the Clerk/RFO across the period 10.04.24 to 22.05.24 detailed in 24.04-05 Payment Authorisation.	
.02	FINANCIAL STATEMENTS:	D
	a. Consider and resolve to approve, subject to amendments, a virement report for 01.04.24, the starting position for the FY 2024-25.	E
	b. Acknowledge statement of BPC financial position at 30.04.24	

.03	<p>ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN:</p> <p>a. Page 3 of App F: Internal Auditor Report for 2023-24. To be NOTED.</p> <p>b. Section 2, page 5 of App F: Accounting Statement for 2023-24. Resolve to approve and for the Chair to sign accordingly, ready for submission for external audit.</p>	F
2405.04	<p>COUNCIL STRATEGY & GOVERNANCE:</p> <p>POLICIES: To review, amend if required and adopt accordingly the following relevant policies:</p> <p>a. BPC Publication Scheme (P020, updated)</p> <p>b. Risk Assessment Schedule (P014, updated annually)</p>	G H
2405.05	<p>MEMBERS REPORTS</p> <p>Opportunity for updates from members relating to meeting/events/training attended, progress of working parties or representation on external bodies.</p>	
2405.06	<p>CLERKS REPORT</p> <p>A report of updates for ongoing matters, notification of actions taken and any new/forthcoming business for the council for information.</p>	J
2405.07	<p>PUBLIC PARTICIPATION</p> <p>A period of approximately 5 minutes will be allowed for members of the public to raise questions or make comment regarding any other activity, new or ongoing concern within the parish.</p>	

All business conducted under Bishopsteignton Parish Council Standing Orders v03 Adopted November 2022